

## ***RENTAL APPLICATION***

Landlord:  
Premier Properties, LLC  
4 Stonecrest Dr.  
Huntington, WV 25701

Location this application is made to rent:

\_\_\_\_\_   
Check one: Huntington, WV \_\_\_/ Palm Coast, FL \_\_\_

Term requested \_\_\_ year(s).

Desired date of occupancy: \_\_\_\_\_

Desired length of occupancy: \_\_\_\_\_

No. of Bedrooms / Size of office or retail space requested: \_\_\_\_\_

Reason for moving: \_\_\_\_\_

The following deposits are required:

- security deposit equal to one month's rent.

The deposit will be returned to the Applicant if the Premises are not rented to the Applicant.

The Applicant understands that the Landlord may perform a credit check to verify the Applicant's credit references and credit history in connection with the processing of this Rental Application.

### **APPLICANT INFORMATION**

Name: \_\_\_\_\_

No. of occupants:    Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Water bed:            Yes \_\_\_\_\_ No \_\_\_\_\_

Smokers:              Yes \_\_\_\_\_ No \_\_\_\_\_

Pets:                  Yes \_\_\_\_\_ No \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_

How long at present address: \_\_\_\_\_

Home Phone No.: (\_\_\_\_) \_\_\_\_\_

Landlord's Name: \_\_\_\_\_

Phone No.: (\_\_\_\_) \_\_\_\_\_

Current rent payment: \_\_\_\_\_

PRIOR ADDRESS: \_\_\_\_\_

How long at prior address: \_\_\_\_\_

Landlord's Name: \_\_\_\_\_

Phone No.: (\_\_\_\_) \_\_\_\_\_

Rent payment: \_\_\_\_\_

Reason for moving: \_\_\_\_\_

Social Security No.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Driver's License No. : \_\_\_\_\_

Vehicle Model: \_\_\_\_\_ Year: \_\_\_\_\_

License No.: \_\_\_\_\_

Vehicle Model: \_\_\_\_\_ Year: \_\_\_\_\_

License No.: \_\_\_\_\_

**SOURCES OF INCOME:**

Wages \$ \_\_\_\_\_

Salary \$ \_\_\_\_\_

Commission \$ \_\_\_\_\_

Tips \$ \_\_\_\_\_

Gov't assistance \$ \_\_\_\_\_

Child support/Alimony \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

**CURRENT EMPLOYER:**

Employer: \_\_\_\_\_

Position: \_\_\_\_\_ How long: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Business Phone: (\_\_\_\_) \_\_\_\_\_

Annual Income: \_\_\_\_\_

**PRIOR EMPLOYER:**

Employer: \_\_\_\_\_

Position: \_\_\_\_\_ How long: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Business Phone: (\_\_\_\_) \_\_\_\_\_

Annual Income: \_\_\_\_\_

**NEAREST RELATIVE NOT LIVING WITH YOU:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone No.: (\_\_\_\_) \_\_\_\_\_

Relationship: \_\_\_\_\_

Do you own real estate?

Yes \_\_\_\_ No \_\_\_\_ If yes, please explain where:

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Have you ever been evicted from any rental premises?

Yes \_\_\_\_ No \_\_\_\_ If yes, please explain:

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Have you ever willfully and intentionally refused to pay rent when due?

Yes \_\_\_\_ No \_\_\_\_ If yes, please explain:

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Are there any circumstances which may interrupt your income or ability to pay rent?

Yes \_\_\_\_ No \_\_\_\_ If yes, please explain:

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Have you ever been convicted of a felony?

Yes \_\_\_\_ No \_\_\_\_ If yes, please explain:

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**IF A SECOND ADULT WILL BE RENTING THE PREMISES, THEY WILL NEED TO COMPLETE A SEPARATE RENTAL APPLICATION FORM.**

Please provide names of other tenants, including children and anyone who will live with you, even if on a temporary basis.

Name: \_\_\_\_\_

Present Address: \_\_\_\_\_

How long at present address: \_\_\_\_\_ Home Phone No.: (\_\_\_\_) \_\_\_\_\_

Adult: \_\_\_\_ Child's Age: \_\_\_\_ Relationship: \_\_\_\_\_

Occupation: \_\_\_\_\_ School: \_\_\_\_\_

I represent that the information provided in this Application is true and correct to the best of my knowledge. Premier Properties, LLC is authorized to verify the references and employment information given in this Application and to request a credit check.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant's Signature

\_\_\_\_\_  
Date

IT IS AGAINST THE LAW TO DISCRIMINATE AGAINST PROSPECTIVE TENANTS ON THE BASIS OF RACE, RELIGION, NATIONAL ORIGIN, AGE, DISABILITY OR FAMILY STATUS. LOCAL OR STATE LAWS MAY INCLUDE ADDITIONAL CLASSES WHICH ARE PROTECTED FROM DISCRIMINATION IN HOUSING.

The information provided by the prospective tenant(s) may be used by Premier Properties, LLC to determine whether to accept this Application. Upon written request within 60 days, Premier Properties, LLC will disclose to the Applicant in writing the nature and scope of any investigation Premier Properties, LLC has requested, and will, if the Application is refused, state in writing the reason for said refusal.

Accepted: \_\_\_\_\_ Refused: \_\_\_\_\_

By: \_\_\_\_\_

Premier Properties, LLC  
4 Stonecrest Dr.  
Huntington, WV 25701

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Employer:

We are in the process of confirming information provided by a prospective tenant who has provided your name as employer in connection with a rental application. Please verify the information provided by the tenant by telephone or return the form to me at the above address. My phone number is (304)523-2225. The best time to reach me is Monday-Friday between 9:00 a.m. and 5:00 p.m..

Thank you for your cooperation.

\_\_\_\_\_  
Premier Properties, LLC

**TENANT SUPPLIED INFORMATION**

Prospective Tenant's Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Wage/Salary: \_\_\_\_\_ Per: \_\_\_\_\_  
Length of time with above Employer: \_\_\_\_\_

I have completed the above information in connection with a rental application. The addressee of this letter is authorized to verify this information and supply the above named landlord with the information requested in the following items. Your response is solely a matter of courtesy for which no responsibility is attached to your institution or any of your officers.

Prospective Tenant's Signature: \_\_\_\_\_

**VERIFICATION TO BE COMPLETED BY EMPLOYER**

Is the employment information correct: Yes \_\_\_\_ No \_\_\_\_  
Is this employment:  
Part-time \_\_\_\_\_ Full-time \_\_\_\_\_ Temporary \_\_\_\_\_ Permanent \_\_\_\_\_  
Information provided by: \_\_\_\_\_  
Title: \_\_\_\_\_ Date: \_\_\_\_\_